

# BELLA VISTA LUTHERAN CHURCH

## ELECTION OF THE BOARD OF DIRECTORS

1. Effective Date: This procedure shall be effective beginning December 15, 2009.
2. Nominating Committee: The Board of Directors shall appoint a nominating committee no later than 10 weeks prior to the Annual Congregational meeting. The nominating committee shall consist of two current Board members, one of whom shall serve as chairperson, and three congregational members at large.
  - a. The nominating committee shall identify potential candidates, discuss Board responsibilities with them, and determine their willingness to serve.
  - b. Any communicant member of Bella Vista Lutheran Church who is eighteen years of age or older is eligible for nomination.
  - c. Eligible members who are interested in being nominated are encouraged to contact the nominating committee.
  - d. The nominating committee shall provide a list of nominees to the Board of Directors no later than 4 weeks prior to the Annual Congregational meeting.
3. Candidacy: Members who are nominated must meet the following conditions in order to be certified by the Board of Directors and placed on the election ballot.
  - a. Meet with the Senior Pastor to discuss the responsibilities of the Board of Directors and the Code of Conduct (see attached).
  - b. Sign the Code of Conduct.
  - c. Attend a training meeting for all potential candidates.
4. Term of Office\*: Board members shall serve a two-year term beginning January 1<sup>st</sup> of the year following their election. No board member shall be elected to more than two consecutive terms.
5. Election: The election of the Board of Directors shall occur at the Annual Congregational meeting to be held on the fourth Sunday of October.
  - a. The election shall be by secret ballot.
  - b. All communicant members who are eighteen years of age or older, and are present at the annual meeting, are eligible to vote. No absentee or proxy votes are permitted.

\* In order to initiate the change from one-year to two-year terms, and also stagger the terms of the members, the 2010 election shall be conducted as follows. The names of all candidates will appear on the ballot. The congregation will first vote for three candidates to serve a two-year term. After the three candidates elected to two-year terms have been determined, the congregation will then vote for three of the remaining candidates to serve a one-year term. Thereafter, all members shall be elected to two-year terms.

December 15, 2009