

# Bella Vista Lutheran Church

Board of Directors Meeting Minutes		
<b>December 15, 2009</b>	<b>6:00 pm</b>	<b>Pastor Hass' Office</b>
<b>Called by</b>	Bob Svehla, Chairman	
<b>Type of meeting</b>	Scheduled Board Meeting	
<b>Facilitator</b>	Bob Svehla, Chairman	
<b>Note taker</b>	Norm Roesener	
<b>Attendees</b>	M. Bernthal, J. Hughes, J. Niederlein, N. Roesener, R. Svehla, Pastor Hass, J. Moldenhauer, G. Roy, L. Suurmeyer	

Call to Order / Opening Prayer / Devotion		
<b>10 Minutes</b>	<b>Bob Svehla / Pastor Hass</b>	
<b>Discussion</b>	Bob called the meeting to order. Pastor read Chapter One of <i>Leadership Prayers</i> . This chapter deals with the identity or "roles" we play as the leadership of Bella Vista Lutheran Church.	
<b>Conclusions</b>	This leadership role which we have accepted is really a gift from God. God needs to work miracles in our lives so that we play our roles well. We need to help each other, listen to God's clues and let the Holy Spirit inform and encourage us. Remind us who we are so we can keep it all straight.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Outreach</b>	<b>All</b>	

Approval of December 1, 2009 Meeting Minutes		
<b>5 Minutes</b>	<b>Bob Svehla</b>	
<b>Discussion</b>	Pastor Hass & Bob Svehla asked for typos to be corrected on page two.	
<b>Conclusions</b>	The minutes were unanimously approved as amended.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Put minutes on the web site &amp; re-issue to Board Members</b>	<b>Norm Roesener</b>	<b>12/18/09</b>

Discuss Revised Board of Directors Election Procedure		
<b>10 minutes</b>	<b>Bob Svehla</b>	
<b>Discussion</b>	We performed a final review of the revised Board of Directors Election Procedure.	
<b>Conclusions</b>	John Hughes made a motion that we approve this revised procedure. Mark Bernthal provided the second to the motion. The motion was unanimously approved.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>N/A</b>		

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Discuss 2009 Operating Results vs 2009 Budget		
<b>10 Minutes</b>	<b>Pastor Hass</b>	
<b>Discussion</b>	Pastor reviewed the 2009 Operating Results through November, 2009.	
<b>Conclusions</b>	The congregation had approved a 2009 Budget which projected expenses through November to be \$93K more than income. Because giving is up and expenses are down we are only off by \$40K.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Continue monitoring and reporting 2009 income and expense</b>	<b>Pastor Hass</b>	<b>Ongoing</b>

Discuss Future Financial Reporting Process		
<b>10 Minutes</b>	<b>Pastor Hass</b>	
<b>Discussion</b>	Pastor reviewed his future plans for the Financial Reporting Process.	
<b>Conclusions</b>	Pastor is responsible for monitoring, reporting and addressing any financial problem. Walt will report monthly to the congregation via the Shepherds Voice. Pastor will report all financial detail quarterly to the Board of Directors.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Continue monitoring and reporting 2010 income and expense</b>	<b>Pastor Hass</b>	<b>Ongoing</b>

Board Operations / Protocol		
<b>10 Minutes</b>	<b>Bob Svehla</b>	
<b>Discussion</b>	Bob reviewed for the new Board Members the key points concerning how we operate. Bob referenced confidentially, use of emails, Kaiser's book, avoiding triangulation, speaking with one voice, authority comes from the Board together – not just one member, performance reviews and agendas.	
<b>Conclusions</b>	Bob stated that much of the work of the 2009 Board was involved in making policies and procedures. The 2010 will be much more involved in evaluating the success/failure of ministry plans. John Hughes said the Board must stay focused on "Making Disciples" and communicating to the congregation.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Role of Board Members</b>	<b>All</b>	<b>Ongoing</b>

Open Discussion – Synod Ballot		
<b>5 Minutes</b>	<b>Bob Svehla</b>	
<b>Discussion</b>	Every year each congregation is asked to complete an election ballot for the officers of the Synod. Two names for President, two names for 1 <sup>st</sup> Vice-President and four names for the other Vice-President should be submitted.	
<b>Conclusions</b>	A letter to the congregation will go in the Weekly News during January informing them of the opportunity to submit names.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Details to be determined</b>	<b>Board Members</b>	<b>1/03/10</b>
<b>Letter to the Congregation in the Weekly News</b>	<b>Bob Svehla</b>	<b>1/10/10</b>

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Open Discussion - Fan into Flame Program		
<b>5 Minutes</b>	<b>Pastor Hass</b>	
<b>Discussion</b>	Pastor Hass has planned a one-day mission fair or Mission Sunday.	
<b>Conclusions</b>	Dr. Diekelman from Synod will be the guest speaker. The date will be April 11 <sup>th</sup> .	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Communicating the details to the congregation</b>	<b>Pastor Hass</b>	<b>TBD</b>

Closing Prayer		
<b>5 Minutes</b>	<b>Mark Bernthal</b>	
<b>Discussion</b>		
<b>Conclusions</b>	Mark gave the closing prayer.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>Closing Prayer for next meeting</b>	<b>Bob Svehla</b>	<b>1/03/10</b>

Adjournment		
<b>1 Minute</b>	<b>Bob Svehla</b>	
<b>Discussion</b>		
<b>Conclusions</b>	The meeting was adjourned at 7:05 PM.	
<b>Action Items</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>N/A</b>		

**MEETING SCHEDULE:**  
**SUNDAY, JANUARY 3, 2010 @ 2:00 PM**