

Bella Vista Lutheran Church

Board of Directors Meeting Minutes		Amended (8/9/09)
July 19, 2009	2:00 pm	Pastor Hass' Office
Called by	Bob Svehla, Chairman	
Type of meeting	Scheduled Board Meeting	
Facilitator	Bob Svehla, Chairman	
Note taker	Norm Roesener	
Attendees	R. Benson, M. Bernthal, J. Hughes, J. Niederklein, N. Roesener, R. Svehla, Pastor Hass	

Call to Order / Opening Prayer / Devotion		
10 Minutes	Bob Svehla / Pastor Hass	
Discussion	Bob called the meeting to order. Pastor read from a book entitled <i>Leadership Prayers</i> . This prayer is based on Psalm 51:10 - "Create in me a pure heart, O God, and renew a steadfast Spirit within me."	
Conclusions	This verse and prayer is about our values. Having the same core values is a means to achieve our goals. Help us to live the core values to take us to where you, O God, want us to be.	
Action Items	Responsibility	Deadline
Outreach	All	

Approval of June 28, 2009 Meeting Minutes		
5 Minutes	Bob Svehla	
Discussion	There were no additions or changes to the minutes as submitted.	
Conclusions	The minutes were unanimously approved.	
Action Items	Responsibility	Deadline
Update website with these minutes	Norm Roesener	7/23/09

Discuss Performance Evaluation/Compensation Proposals		
45 Minutes	Ad Hoc Committee	
Discussion	Ramona reviewed the changes to the proposed Performance Evaluation document. We talked about the actual review procedure, number of reviewers, and a potential incentive plan.	
Conclusions	We concluded the five basic areas for review would be of equal weighting. Each Board Member will fill out a review form and then all will be combined into one evaluation from the Board. The Board Chairman and one other Board Member will perform the review with Pastor.	
Action Items	Responsibility	Deadline
Update document and write procedure for its use	Committee	8/09/09
Work on Compensation and Incentive Plans	Committee	8/09/09

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Discuss Ministry Plan		
40 minutes	Pastor Hass	
Discussion	Pastor showed his proposed Ministry Plan Overview document. It addresses "What we have to do" and "How we are getting there." The measures of success are the increase in attendance at church and the average age of the congregation going down.	
Conclusions	The Board made some suggestions on rearranging the order of values, map and measures.	
Action Items	Responsibility	Deadline
Revise Ministry Plan Overview document	Pastor Hass	8/09/09

Prepare Report to State on Corporation		
5 Minutes	Bob Svehla	
Discussion	Bob said the church has to file this document each year. It includes the names and addresses of the Board of Directors and the contact person at the church.	
Conclusions	Bob confirmed each Board Member's address to be used on the form. It was decided Pastor Hass' name would be used as the contact person at the church.	
Action Items	Responsibility	Deadline
Fill out the document and submit it to the State	Bob Svehla	7/31/09

Set Date for Next Meeting		
5 Minutes	All Board Members	
Discussion		
Conclusions	The next two (2) meetings will be Sunday, August 9, 2009 at 2:00 pm. and Sunday, September 20, 2009 at 2:00 p.m.	
Action Items	Responsibility	Deadline
Board of Directors Meeting (2:00 pm – Pastor's Office)	All	8/09/09
Board of Directors Meeting (2:00 pm – Pastor's Office)	All	9/20/09

Open Discussion – Code of Conduct Form		
5 Minutes	ALL	
Discussion	We reviewed the Board of Director's Code of Conduct form that we signed prior to becoming members of the Board.	
Conclusions	There were some typos and Bible references that need to be corrected.	
Action Items	Responsibility	Deadline
Make corrections	Norm Roesener	8/09/09

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Open Discussion – Election of Officers		
10 Minutes	ALL	
Discussion	We reviewed the important upcoming dates to support the Election of Officers.	
Conclusions	Distribute Election of Officers, Code of Conduct and Training documents (8/16); Close Of Nominations (9/12); Candidates Training Meeting (10/3); Certify Candidates & BOD Meeting (10/4); Consecration Sunday (10/18); Congregational Meeting (10/25);	
Action Items	Responsibility	Deadline
See dates listed in the Conclusions section above	ALL	Various

Open Discussion – Guiding Principles on Website		
5 Minutes	ALL	
Discussion	We discussed whether the Guiding Principles should be on the website.	
Conclusions	The Members unanimously agreed to put the Guiding Principles on the website.	
Action Items	Responsibility	Deadline
Put Guiding Principles on website	Norm Roesener	7/31/09

Open Discussion – New Accounting System & Church Debt		
5 Minutes	Pastor Hass	
Discussion	Pastor discussed the status of the new accounting system and talked about the current debt of the church.	
Conclusions	The new accounting system is running in parallel with the old accounting system. The two systems exactly match! We will continue to run the two systems in parallel for a couple of months. Pastor asked the members to think about the church debt and be prepared to discuss at the next meeting.	
Action Items	Responsibility	Deadline
Board Members thoughts about church debt	ALL	8/09/09

Closing Prayer		
5 Minutes	Ramona Benson	
Discussion		
Conclusions	Ramona gave the closing prayer.	
Action Items	Responsibility	Deadline
Closing Prayer for next meeting	Jennifer Niederklein	8/09/09

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Adjournment		
1 Minute	Bob Svehla	
Discussion		
Conclusions	The meeting was adjourned at 4:10 PM.	
Action Items	Responsibility	Deadline
N/A		

MEETING SCHEDULE:

SUNDAY, AUGUST 9, 2009 @ 2:00 PM
SUNDAY, SEPTEMBER 20, 2009 @ 2:00 PM
SUNDAY, OCTOBER 4, 2009 @ 2:00 PM